

The President's and Leesville's Volunteer Service Award

Application & Instructions for the 2019 Award

(PLEASE READ CAREFULLY)

Recognizing volunteer service during the 2018-2019 school year



The Leesville Road High School PTSA is proud to sponsor the President's Volunteer Service Award (PVSA) and Leesville Road High School Service Award programs. The LRHS PTSA is a Certifying Organization for this award, which recognizes individuals who demonstrate outstanding volunteer service and civic participation over the course of a 12-month period. Leesville's service year runs August 1st through July 31st.

Community outreach and improvement is the underlying intent of this award. A wide variety of volunteer service hours qualify, from environmental stewardship and education to disaster recovery, senior services, and sports & recreation. All activities must be unpaid and for the larger community.

Award Levels

| | Leesville's Service Award | President's Bronze Award | President's Silver Award | President's Gold Award |
|-------------------------------------|---------------------------|--------------------------|--------------------------|------------------------|
| Teens (15 or younger as of 7/31/19) | 25 - 49 hours | 50 - 74 hours | 75 - 99 hours | 100+ hours |
| Young Adults (16 years or older) | 25 - 99 hours | 100 - 174 hours | 175 - 249 hours | 250 + hours |

Award period: August 1, 2018 through July 31, 2019

Who Can Apply:

- Rising 10th, 11th, & 12th grade students during the Fall 2019 semester
- You may apply for this award each year of high school

Qualifying Hours:

In general:

- Students cannot receive payment of any kind for their volunteer service.
- Awards will be issued for volunteer service time only, not charitable donations.
- Volunteer service cannot be court ordered.
- Service hours are limited to nine (9) hours on any given day, which may include reasonable travel outside the Raleigh area.

Hours **TO** include:

- Service hours performed as part of National Honor Society and Key Club
- Service hours that meet outside organization's requirement, ex: YMCA Leader's Club

Hours to **NOT** include:

- Service hours performed as a part of a class requirement or for a grade in a class (including Sports Med and Theater classes)
- Internships and job shadowing (exception: government internships may be counted provided the student does not receive any compensation)
- Performances and competitions in athletics, band, chorus, dance, theater, and similar activities
- Activities that are expected as part of a group or organization's membership, such as club meetings
- Services to extended or immediate family members or friends

If your hours qualify and you have a complete application then you will receive an award. The awards ceremony will be held in November at the high school. An Evite will be sent out closer to the date of the ceremony.

The **application deadline is September 20, 2019.**

If you have any questions, please email the LRHS PVSA Committee at lrhsptsaservice@gmail.com.

How to Apply:

Submit your Google Doc electronic form **AND** paper application (including service log and supporting documentation) by **Friday, September 20, 2019**

***submitting your Google Doc electronically will not confirm receipt of your application. All steps must be followed and we must have electronic AND paper application submitted by September 20th in order to confirm receipt of application.**

Please read the following steps carefully

- Step 1: Submit your completed Google Doc application electronically
- Step 2: Print a copy of the completed Google Doc application, this will be your cover sheet - Pg. 1
- Step 3: Print a copy of your completed Student Service Log in Excel - Pg. 2
- Step 4: Print copies of supporting documents, signatures, such as your Key Club, NHS log, letter/email confirming service activity. Pg 3+
 - Every hour must have some type of supporting documentation- signature, letter, or email. The documentation may come in many different forms depending on the organization but it must have the date, organization name, and hours of service. Parents are NOT allowed to sign. Max per day is 9 service hours.
- Step 5: Staple ALL sheets together and make sure your name is on every sheet of paper submitted.
- Step 6: The **application deadline is September 20, 2019.** Submit applications to front office or mail to:

Leesville Road High School PTSA
ATTN: President's Service Award
8410 Pride Way
Raleigh, NC 27613

Make sure your email contact is correct so we may contact you to confirm receipt of your paper application.

You are welcome to submit your paperwork as soon as you know your homeroom teacher for Fall 2019.